

# MINUTES

## Baynard Park POA & Recreation Association

### Board of Directors Meeting

June 26th, 2024

5:30pm @ Baynard Park Pool Pavilion

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- I. **Presidents Welcome - Roll Call/Call to Order** – Jim Rogers called the meeting to order at **6:02pm**.
- A. **POA Board Members Present** – James (Jim) Rogers, Susan Bonner, Scott Kody, Chris Goodman.
  - B. **Board Rec Assoc. Members Present** – Rick Wells and Daniel Glover.
  - C. **IMC Resort Services, Inc. Representatives** – Quen Larson, Association Manager; Cathy Pilatic, Admin/Minutes; Julianna Davis, Admin. Assistant.
- II. **Previous Board Meeting Minutes Approval – March 7, 2024** – *Scott Kody made a motion to “waive the reading of the March 7, 2024 Board meeting minutes and accept them into record as presented.” Chris Goodman seconded the motion. The motion passed without opposition.*
- III. **Financial Reports as of 4/30/24**
- A. **Cash Position (Balance Sheet for Baynard, POA)** – Quen reported on the reconciled Balance Sheet and Budget Variance as of 5/31/24.
  - B. **Cash Position (Balance Sheet for Baynard Park Rec Association)** Quen reported on the reconciled Balance Sheet and Budget Variance as of 5/31/24.
  - C. **Aged Receivables** – The AR report was shared with the Board ahead of the meeting and delinquent accounts will be addressed through the Association’s collections process.
- IV. **COMMITTEE UPDATES**
- A. **ARC** – Dennis Talbert gave an update on completed projects that he has inspected and can be closed out. Currently, there are 3 projects in queue, 2 of which are on hold.
  - B. **Pond** – Chris Goodman gave an update on the pond remediation in progress and stated that the reason for delay at pond 7 was due to equipment failure but AUE Land expects to be done in about a week. He gave a round of applause and thank you to Denis Tauber for being so involved and hands on with the numerous maintenance items needed around the ponds. The Board would like to bring in a contractor to do annual inspections and repairs at the beginning of each year rather than only acting when damage is reported. The fountain in pond #2 has malfunctioned once again. Due to the number of times it has malfunctioned within a year of purchasing it, the Board would like Quen to see if Baynard Park can have it returned and replaced with a more reliable fountain.
  - C. **Security / Safety** – John Mulcahy stated that speeding and underage children driving golf carts continue to be an issue throughout the community. Residents are instructed to call the police (non-emergency line) if any of this is observed.
  - D. **Social** – Susan Bonner shared that there are now twelve people on the social committee that are coordinating the events! There are several events in the works, one of which is a Golf Cart & Bike Parade for July 4<sup>th</sup>. Food trucks has been popular for everyone. Upcoming events will include a Thanksgiving feast and possibly an Oktoberfest, wine tasting, Halloween parade and Holiday golf cart parade. All are welcome to enjoy the events and the Committee is hopeful that Parkside can also host a few events this year.
  - E. **Landscaping** – Susan Bonner stated that the front landscape install was completed by Don & Sons and has been well received. The landscape maintenance contract has been put to bid and whichever company is awarded the contract will be handling all maintenance (turf and florals) and future installs.
  - F. **Communication** – Susan Bonner stated that the newsletter is doing very well.
- V. **OLD Business**
- A. **Compliance Report** – Quen reported on community compliance and expectations.
  - B. **Paver Repair** – American Paving Design has begun repairs and will be directed traffic as the work progresses at the entry/exit lanes.
  - C. **Rules & Regulations / Design Guidelines Revision** – In progress.
  - D. **Sidewalk / Crosswalk @ SMD** – Pending POA & Rec Assoc. meeting to determine a starting place.
  - E. **Sidewalk Trip Hazards** – Completed.
  - F. **Sidewalk Trip Hazards + Tree Line Debris** – Completed.
  - G. **Road Repairs / Asphalt Rejuvenation**
    - i. **Repairs** – MAJ Enterprises quoted \$13,000 - Tabled.
    - ii. **Rejuvenation** – MAJ Enterprises quoted \$106,000 - Tabled.

VI. **NEW Business**

A. **RATIFY** - Scott Kody made a motion to **"ratify the speed bump removal @ the entrance by Nellwork Services."** Susan Bonner seconded the motion. The motion passed without opposition.

B. **RATIFY** - Scott Kody made a motion to **"ratify Don and Sons for the landscape install at the entrance for \$15,225.00"** Susan Bonner seconded the motion. The motion passed without opposition.

C. **RATIFY** - Scott Kody made a motion to **"ratify Horry's Water Well Inc. for pump replacement near the entrance with a 5-year warranty for \$8,515.12."** Susan Bonner seconded the motion. The motion passed without opposition.

D. **Traffic Calming/Sidewalk @ Hampton Parkway** - Traffic is steadily increasing on Hampton Pkwy and residents have expressed concerns for the families and children that cross there; however, Town of Bluffton has decided there is not enough traffic to warrant a 4-way stop. The Baynard Park Board is not interested in extending the sidewalks at this time but will see if the Town can take the bus stop in to consideration when deciding on traffic control in that area in the future.

E. **Landscape Maintenance (Turf + Floral)** - Out to bid with an August 1st start date.

i. **Harmon Landscape** - awaiting bid.

ii. **Don & Sons** - awaiting bid.

iii. **Coastal Greenery** - \$43,608 (mulch, pine straw, florals included.)

iv. **Outdoor Services Company** - \$60,000.

v. **O'Hara Outdoors** - awaiting bid.

F. **RATIFY** - Rick Wells made a motion to **"ratify Don and Sons for river rock and landscape enhancements around the pool for \$12,993.00."** Daniel Glover seconded the motion. The motion passed without opposition.

G. **RATIFY** - Rick Wells made a motion to **"ratify Don and Sons for the phase 1 landscape around the fitness center and pool for \$16,967.00."** Daniel Glover seconded the motion, the motion passed without opposition,

H. **RATIFY** - Rick Wells made a motion to **"ratify Don and Sons for the phase 2 landscape around the tennis courts for \$11,397.00."** Daniel Glover seconded the motion. The motion passed without opposition.

VII. **Set Date for Next Board Meeting** - The next Board Meeting will be **September 11<sup>th</sup> - 6:00PM @ Pleasant Point Pavilion.**

VIII. **Adjournment** - Jim Rogers made a motion **"to adjourn the meeting at 7:01pm."** Susan Bonner seconded the motion. The motion passed without opposition.